

MEDICAL INSURANCE CODING (C25310CJ)

Medical Insurance Coding This program is designed to provide comprehensive training that will qualify students for a number of different occupations including Medical Office Assistant and Insurance Claims Specialist.

In addition to the specific occupational skills, the program will provide the opportunity for students to receive a **Career Readiness Certificate (CRC)**. The CRC credential certifies that an individual has demonstrated his/her competence in the foundational skills of Reading for Information, Locating Information, and Applied Mathematics, which are fundamental workplace skills.

The **Medical Insurance Coding** program consists of the following courses:

Medical Terminology I

This course introduces prefixes, suffixes, and word roots used in the language of medicine. Topics include medical vocabulary and the terms that relate to the anatomy, physiology, pathological conditions, and treatment of selected systems.

Medical Terminology II

This course is the second in a series of medical terminology courses. Topics include medical vocabulary and the terms that relate to the anatomy, physiology, pathological conditions, and treatment of selected systems.

Medical Coding, Billing, and Insurance

This course introduces fundamentals of medical coding, billing, and insurance. Emphasis is placed on the medical billing cycle to include third party payers, coding concepts, and form preparation.

Medical Legal Issues

This course introduces the complex legal, moral, and ethical issues involved in providing health-care services. Emphasis is placed on the legal requirements of medical practices; the relationship of physician, patient, and office personnel; professional liabilities; and medical practice liability.

Procedural Coding

This course provides in-depth coverage of procedural coding with an emphasis on the CPT and HCPCS coding systems.

Diagnostic Coding

This course provides an in-depth study of diagnostic coding with an emphasis on the ICD coding system.

HRD Employability Skills

This course provides employability skills training for unemployed and underemployed adults. Students will utilize their occupational skills training, past work experiences, volunteer work, hobbies, and homemaker skills to develop a master job application and resume. Students will be involved in interviewing skills, development of a positive self-concept, communication and problem solving skills, and workplace information technology.