

# Martin Community College

## Continuing Education and Workforce Development SCHEDULE – SUMMER 2026

- Descriptions of classes and programs can be found in the MCC Continuing Education and Workforce Development Course Catalog.
- The schedule below is subject to change depending on class enrollment and instructor availability. Every attempt will be made to adhere to this schedule.
- Location specified is on Williamston Campus unless otherwise noted.
- Preregistration is required for EMS courses: <https://martincc-register.fundfive.com/course>

CLASS NAME	TUITION	DATE	TIME	LOCATION
Advanced EMT (483 Hours)	\$180*****	5/12/26 – 8/26/26	Tuesday 9:00 PM - 5:00 PM	Building 4 Room 21
Apprentice Line Technician (420 Hours)	\$180	8/24/26 – 11/24/26	7:00 AM – 4:00 PM	Building 4, Room 14
Basic Computer Introduction (24 Hours)	\$70	5/19/26 - 6/11/26	Tuesday & Thursday 9:00 AM – 12:00 PM	Building 4, Room 50
Art/Painting (18 Hours)	\$70	6/16/26- 8/11/26	Tuesdays 6:00 PM – 8:00 PM	Building 4 Room 3
Basic Horse Introduction (24 Hours)	\$70	TBD	6:00 PM – 8:00 PM	Equine Building
Basic Law Enforcement Training (868 Hours)	Sponsorship *	4/27/26 – 8/31/26	Monday – Friday (Some Saturdays and Sundays) 7:30 AM – 5:00 PM	Building 1, Room 11
Bow & Wreath Making (18 Hours)	\$70	5/26/26 – 7/28/26	Tuesday 6:00 PM – 8:30 PM	Building 2, Room 20B
Bow & Wreath Making (18 Hours)	\$70	6/4/26 – 7/9/26	Thursday 9:30AM – 12:30PM	Windsor Campus Room 16
College & Career Readiness (ABE/HSE/GED)	Free	5/18/26 – 6/25/26	Tuesday & Wednesday 9:00 AM – 12:00 PM	Robersonville Senior Center
College & Career Readiness: Online (ABE/HSE/GED)	Free	5/18/26 – 6/25/26	24-Hour Access	Online

Cake Decorating Beginners (18 Hours)	\$70	6/15/26 –7/20/26	Monday 6:00 PM - 9:00 PM	Building 2 Room 20B
Cake Decorating Intermediate (18 Hours)	\$70	5/26/2026	Tuesday 6:00 PM - 9:00 PM	Building 2 Room 20B
Computers for Seniors (18 Hours)	\$70	5/26/2026	Tuesday 9:00 AM - 12:00 PM	Windsor Campus Room 18
Computers for Seniors (18 Hours)	\$70	6/2/2026	Tuesday & Thursday 9:00 AM - 12:00 PM	Building 4 Room 50A
Concealed Carry Handgun (8 Hours)	\$70	New class each 1 <sup>st</sup> Saturday beginning 6/6/2026	Saturday 8:00 AM - 5:00 PM	NCTelecenter Conference Rm (Williamston)
Concealed Carry Handgun (8 Hours)	\$70	New class each 3 <sup>rd</sup> Saturday beginning 5/23/2026	Saturday 8:00 AM - 5:00 PM	Windsor Campus Room 25
Create a Dynamic Resume	\$125***	OPEN ENROLLMENT	Tuesday - Thursday	Building 2, HRD Center
Create a Dynamic Resume	\$125***	OPEN ENROLLMENT	Tuesday - Thursday	Windsor Campus Computer Lab
Intro to Crochet (New) (24 Hours)	\$70	6/8/2026	Tuesday & Thursday 10:00 AM – 1:00 PM	Windsor Campus Room 17
Defensive Driving (4 Hours)	\$70	5/18/2026	Monday 8:00 AM - 12:00 PM	Building 4 Room 3
Defensive Driving (4 Hours)	\$70	6/13/2026	Saturday 8:00 AM - 12:00 PM	Building 4 Room 3
Defensive Driving (4 Hours)	\$70	6/22/2026	Monday 8:00 AM - 12:00 PM	Building 4 Room 3
Defensive Driving (4 Hours)	\$70	7/27/2026	Monday 8:00 AM - 12:00 PM	Building 4 Room 3
Defensive Driving (4 Hours)	\$70	8/10/2026	Monday 8:00 AM - 12:00 PM	Building 4 Room 3
Defensive Driving (4 Hours)	\$70	7/18/2026	Saturday 8:00 AM - 12:00 PM	Building 4 Room 3
Defensive Driving (8 Hours)	\$105	5/20/2026	Wednesday 8:00 AM - 5:00 PM	Building 4 Room 3
Defensive Driving (8 Hours)	\$105	6/24/2026	Wednesday 8:00 AM - 5:00 PM	Building 4 Room 3
Defensive Driving (8 Hours)	\$105	7/29/2026	Wednesday 8:00 AM - 5:00 PM	Building 4 Room 3

Digital Photography for Beginners (24 Hours)	\$70	6/15/2026	Monday 6:00 PM - 9:00 PM	Building 2 Room 20B
Digital Photography for Beginners (24 Hours)	\$70	6/23/2026	Tuesday & Thursday 6PM - 9:00PM	Windsor Campus Room 25
Effective Teacher Training (30 Hours)	\$125	6/22/2026	Monday & Wednesday 6:00 PM - 9:00 PM	Building 2 Room 20B
Effective Teacher Training (30 Hours)	\$125	7/13/2026	Monday - Thursday 8:00 AM - 4:00 PM	Windsor Campus Room 18
Electrical Contractor License Renewal (8 Hours)	\$70	TBD	Saturday 8:00 AM - 5:00 PM	Building 1 Room 29
Electrical Contractor License Renewal (8 Hours)	\$70	TBD	Saturday 8:00 AM - 5:00 PM	Building 1 Room 29
Emergency Medical Tech (260 Hours)	\$180****	5/12/26 – 8/26/26	Wednesday 9:00 AM - 5:00 PM	Building 4 Room 21
Fire Alarm Install/Technician Certificate (96 Hours)	\$180	TBD	Tuesday & Wednesday 5:30 PM - 8:00 PM	Building 1 Room 29
Fire and Rescue Academy (450 Hours)	\$180**	5/5/26 – 12/10/26	Mon - Tues – Thurs 6:00 PM – 10:00 PM 2 Saturdays per month 8:00 AM – 5:00 PM	MCC Public Safety Training Facility
Forklift Operator (6 Hours)	\$70	6/13/2026	Saturday 8:00 AM - 2:00 PM	Building 1 Room 14
Forklift Operator (6 Hours)	\$70	7/25/2026	Saturday 8:00 AM - 2:00 PM	Building 1 Room 14
Fundamentals of Pistol Shooting & Gun Safety (4 Hours)	\$70	6/3/2026	Wednesday 5:30 PM - 9:30 PM	Building 2 Room 20B
HRD Career Exploration for Healthcare Professionals (30 Hours)	\$125***	OPEN ENROLLMENT	5:00 PM - 9:00 PM	Building 2 HRD Center
HRD Career Exploration for Healthcare Professionals (30 Hours)	\$125***	OPEN ENROLLMENT	5:00 PM - 9:00 PM	Windsor Campus Computer Lab
HRD Career Exploration for Lineman Apprentice (30 Hours)	\$125***	OPEN ENROLLMENT	5:00 PM - 9:00 PM	Building 2 HRD Center
HRD Employability Skills Lab	\$125***	5/18/26 – 8/14/26	Monday - Thursday 9:00 AM - 3:00 PM	Building 2 HRD Center
HRD Employability Skills Lab	\$125***	5/18/26 – 8/14/26	Wednesday 9:00 AM - 12:00 PM	Windsor Campus Computer Lab
HRD Human Services Exploration: DSS Caseworker (45 Hours)	\$125***	OPEN ENROLLMENT	5:00 PM - 9:00 PM	Building 2 HRD Center

HRD Human Services Exploration: DSS Caseworker (45 Hours)	\$125***	OPEN ENROLLMENT	5:00 PM - 9:00 PM	Windsor Campus Computer Lab
Human Resources Development (HRD)	\$125***	5/18/26 – 8/14/26	Monday - Thursday 9:00 AM - 3:00 PM	Building 2 HRD Center
Human Resources Development (HRD)	\$125***	5/18/26 – 8/14/26	Wednesday 9:00 AM - 12:00 PM	Windsor Campus Computer Lab
In Transition	\$125***	OPEN ENROLLMENT	TBD	Building 2 HRD Center
In Transition	\$125***	OPEN ENROLLMENT	TBD	Windsor Campus Computer Lab
Income Maintenance Caseworker - NCFast (48 Hours)	\$125***	OPEN ENROLLMENT	5:00 PM - 9:00 PM	Building 2 HRD Center
Income Maintenance Caseworker - NCFast (48 Hours)	\$125***	OPEN ENROLLMENT	5:00 PM - 9:00 PM	Windsor Campus Computer Lab
Introduction to Shooting for Beginners (3 Hours)	\$70	722/2026	Wednesday 9:00 AM - 12:00 PM	Building 2 Room 20B
Line, Slide, & TrailRide Dancing (18 Hours)	\$70	6/15/2026	Monday 6:30 PM - 8:30 PM	Building 1
Microsoft Excel (24 Hours)	\$70	6/3/2026	Wednesday 6:00 PM - 9:00 PM	Building 2 Room 20A
Microsoft Word (24 Hours)	\$70	6/18/2026	Thursday 6:00 PM - 9:00 PM	Building 2 Room 20A
North Carolina's Career Readiness Certificate (CRC)	\$125***	OPEN ENROLLMENT	Open Enrollment Only	Building 2 HRD Center
North Carolina's Career Readiness Certificate (CRC)	\$125***	OPEN ENROLLMENT	Open Enrollment Only	Windsor Campus Computer Lab
Notary (7 Hours)	\$70	5/18 & 20/2026	Monday & Wednesday 5:30 PM - 9:00 PM	Building 1 Room 14
Notary (7 Hours)	\$70	6/22 & 24/2026	Monday & Wednesday 5:30 PM - 9:00 PM	Building 1 Room 14
Notary (7 Hours)	\$70	8/10 & 12/2026	Monday & Wednesday 5:30 PM - 9:00 PM	Building 1 Room 14
Notary (7 Hours)	\$70	6/20/2026	Saturday 8:30 AM - 4:00 PM	Windsor Campus Room 25
Notary (7 Hours)	\$70	7/17/2026	Saturday 8:30 AM - 4:00 PM	Windsor Campus Room 25
Solar Technician	\$180	TBD	TBD	Building 1 Room 29
Spanish for Beginners (24 Hours)	\$70	5/30/26 – 7/18/26	Saturday 9:00 AM - 12:00 PM	Building 4 Room 3

Upholstery (33 Hours)	\$70	5/12/26 – 6/16/26	Tuesday & Thursday 6:00 PM - 9:00PM	Building 3 Room 10
Vehicle Safety Inspection (8 Hours)	\$70	6/15 &16/2026	Monday & Tuesday 6:00 PM - 10:00 PM	Building 3 Room 10
Vehicle Safety Inspection (8 Hours)	\$70	7/20 &21/2026	Monday & Tuesday 6:00 PM – 10:00 PM	Building 3 Room 10
Welding (128Hours)	\$180	5/27/26 – 9/24/26	Wednesday & Thursday 5:30PM - 9:00 PM	Building 2 Room 28
Welding MIG (128 Hours)	\$180	TBD	TBD	Bertie High School

### Asterisks Key

*	To enroll in the BLET program, cadets must be sponsored by a North Carolina municipal, county, or state law enforcement agency.
**	For fee waiver, proof of current employment as a firefighter is required.
***	Fee waiver available for qualifying students.
****	For fee waiver, proof of current affiliation with a Paramedic-level agency is required.
*****	For fee waiver, proof of current affiliation with an Advanced EMT-level (or higher) agency is required.

**MCC Small Business  
Center  
SCHEDULE-SPRING  
2026**

<b>Event/Title</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Business Taxes 101	Tuesday, January 6, 2026	6 - 8 PM	Online
ABCs of Starting a Small Business on a Limited Budget	Thursday, January 8, 2026	2 - 3 PM	Online
ABCs of Starting a Small Business on a Limited Budget	Thursday, January 8, 2026	6:30 - 7:30 PM	Online
Grant Writing 101	Monday, January 12, 2026	2 - 4 PM	Online
Marketing is Key! How to Find Your Perfect Customer and Create a Marketing Plan	Thursday, January 15, 2026	2 - 3 PM	Online
Marketing is Key! How to Find Your Perfect Customer and Create a Marketing Plan	Thursday, January 15, 2026	6:30 - 7:30 PM	Online
The Best Small Business to Start Right Now!	Tuesday, January 20, 2026	6:30 - 8:00 PM	Online
Dynamite Marketing on a Firecracker Budget for Small Businesses	Thursday, January 22, 2026	2 - 3 PM	Online
Dynamite Marketing on a Firecracker Budget for Small Businesses	Thursday, January 22, 2026	6:30 - 7:30 PM	Online
Harnessing the Facebook Algorithm	Monday, January 26, 2026	6 - 7 PM	Online
The Treasure Hunt: Finding Funding for Your Small Business	Thursday, January 29, 2026	2 - 3 PM	Online
The Treasure Hunt: Finding Funding for Your Small Business	Thursday, January 29, 2026	6:30 - 7:30 PM	Online
Money for Fun: How to Turn Your Hobby/Talent into a Small Business	Tuesday, February 3, 2026	6:30 - 8:00 PM	Online
Roadmap to Success: Creating a Winning Business Plan	Thursday, February 5, 2026	2 - 3 PM	Online
Roadmap to Success: Creating a Winning Business Plan	Thursday, February 5, 2026	6:30 - 7:30 PM	Online
Video Marketing Sells: Editing Videos	Tuesday, February 10, 2026	6 - 7 PM	Online
How to Do Business Financials	Tuesday, February 17, 2026	2 - 4 PM	Online
How to Start a Business	Monday, February 23, 2026	12 - 2 PM	Online

Content Marketing: What's Working Now	Wednesday, February 25, 2026	6 - 7 PM	Online
QuickBooks Basics	Tuesday, March 24, 2026	6 - 8 PM	Online
Financing Your Small Business	Monday, April 13, 2026	12 - 2 PM	Online
Bookkeeping Made Easy	Thursday, April 30, 2026	6 - 8 PM	Online
Display Secrets That Help Boost Retail Sales	Wednesday, May 13, 2026	4 - 6 PM	Online
Designing Your Business Promotions in Canva	Thursday, May 28, 2026	2 - 4 PM	Online
How to Get Approved for a Small Business Loan	Tuesday, June 16, 2026	10 AM - 12 PM	Online

# THE DIVISION OF CONTINUING EDUCATION

The Division of Continuing Education at Martin Community College operates under the philosophy that learning is a lifelong process, extending beyond formal education and continuing throughout one's life. The division offers a wide range of noncredit courses designed to meet the educational needs of adults in the service area. This includes both professional development and personal enrichment courses, as well as tailored classes for specific community groups, businesses, and government agencies.

The Division is open to adults aged 18 and older, as well as high school students aged 16 or older who have withdrawn from school. High school students can also participate through dual enrollment with approval. To ensure enrollment, pre-registration and payment of fees are required at least five business days prior to the class start date.

Courses are held at various locations, including the Williamston Campus, Bertie Campus, and other community sites in Martin and Bertie Counties. Additionally, the division is flexible in offering customized courses on request for individuals, groups, industries, or community organizations. For more information, interested individuals can visit our website at [www.martincc.edu](http://www.martincc.edu) or contact the Division of Continuing Education at **(252) 789-0248** (Williamston Campus) or **(252) 794-4861** (Bertie Campus).

## Contact Information

### **Jeremiah Jackson**

Vice President, Continuing Education/  
Workforce Development  
252-789-0232  
[jj08233@martincc.edu](mailto:jj08233@martincc.edu)

### **Leslie Bond**

Registrar, Continuing Education  
252-789-0248  
[lb76777@martincc.edu](mailto:lb76777@martincc.edu)

### **Deborah Morris**

Associate Vice President, Bertie Campus  
252-794-4861 ext. 171  
[dm58204@martincc.edu](mailto:dm58204@martincc.edu)

### **Milton Davis**

Director, Basic Law Enforcement Training  
252-789-0267  
[md10722@martincc.edu](mailto:md10722@martincc.edu)

### **Larry Johnson**

Director, Fire Training  
252-789-0205  
[rj98923@martincc.edu](mailto:rj98923@martincc.edu)

### **Jennifer Phelps**

Data & Program Support Specialist,  
College and Career Readiness  
252-789-0288  
[jp97584@martincc.edu](mailto:jp97584@martincc.edu)

### **Angela Mobley**

Director, College & Career Readiness  
252-789-0288  
[am78199@martincc.edu](mailto:am78199@martincc.edu)

### **Candance Whitehurst**

Director, HRD Program/CRC Administrator/  
Chief GED® Examiner  
252-789-0229  
[cb76782@martincc.edu](mailto:cb76782@martincc.edu)

### **Raymond Wilson**

Director, Apprentice Line Technician  
252-789-0241  
[rw10895@martincc.edu](mailto:rw10895@martincc.edu)

### **Lena Jackson**

Programs Support Specialist  
252-789-0257  
[lj59800@martincc.edu](mailto:lj59800@martincc.edu)

### **Thomas Willis**

Director, EMS  
252-789-0266  
[tw14839@martincc.edu](mailto:tw14839@martincc.edu)

# Online Registration Now Available

Explore Workforce and Economic Development Classes

<https://martincc-register.fundfive.com/course>

For More Information, Contact

**Leslie Bond**

Registrar, Continuing Education

252-789-0248 • lb76777@martincc.edu



## PROFESSIONAL DEVELOPMENT CLASSES

### **BASIC HORSE INTRODUCTION**

This 24-hour introductory course will cover Equine Behavior, Equine Colors, Breed and Identification, Equine Anatomy, Equine Nutrition, Equine Farm Maintenance, Equine Upkeep, Pasture Management, and Wound Care.

#### **24 HOUR COURSE**

**Martin Campus - Equine Building**

**Tuesday | TBD | 6:00 PM - 8:00 PM | \$70**

### **DIGITAL PHOTOGRAPHY "BEGINNERS"**

This 24-hour course will teach students the basics of digital photography with any level of digital camera. Topics include what makes a digital camera work, camera controls and features, best shooting methods and more. Bring your camera and user's manual (if you have one).

#### **24 HOUR COURSE**

**Martin Campus - Building 2, Room 20B**

**Monday | June 15, 2026 - August 3, 2026 | 6:00 PM - 9:00 PM | \$70**

**Windsor Campus- Room 25**

**Thursday | June 23, 2026 | 6:00 PM - 9:00 PM | \$70**

### **EFFECTIVE TEACHER TRAINING (Substitute Teacher Training)**

This 30-hour course is a required course for all substitute applicants. The course will provide practical training in five critical skill areas that include planning, instruction, behavior management, human relations, and professional growth.

#### **30 HOUR COURSE**

**Martin Campus - Building 2, Room 20B**

**Monday & Wednesday | June 22, 2026 - August 24, 2026 | 6:00 PM - 9:00 PM | \$125**

**Windsor Campus- Room 18**

**Monday - Thursday | July 13, 2026 - July 16, 2026 | 6:00 PM - 9:00 PM | \$125**

### **ELECTRICAL CONTRACTOR LICENSE RENEWAL**

The course is designed to provide electrical contractors with updated information on the latest changes in the National Electric Code, NC Electric Code, and local utility company requirements.

#### **8 HOUR COURSE**

**Martin Campus - Building 1, Room 29**

**Saturday | TBD | 8:00 AM - 5:00 PM | \$70**

**Saturday | TBD | 8:00 AM - 5:00 PM | \$70**

### **FIRE ALARM INSTALL/TECHNICIAN CERTIFICATE**

This 96-hour course will cover the proper installation of a fire alarm system and all of the components within the system. The student will learn the proper installation of the different components, and how they are wired together for a Class A or Class B system and the difference of each. The course will also instruct the student from the NFPA72 FA code along with the NFPA70 NEC.

#### **96 HOUR COURSE - Hybrid**

**Martin Campus - Building 1, Room 29**

**Monday & Wednesday | TBD | 5:30 PM - 8:00 PM | \$180**

## **FORKLIFT OPERATOR**

Participants successfully completing this course will be eligible for the Forklift Operator's License. Topics to be presented include basic design of lift trucks, stabilization of trucks, maintenance, operating techniques, and safety aspects in operation.

### **6 HOUR COURSE**

**Martin Campus - Building 1 Room 14**

**Saturday | June 13 2026 | 8:00 AM - 2:00 PM | \$70**  
**Saturday | July 25 2026 | 8:00 AM - 2:00 PM | \$70**

## **MICROSOFT WORD**

Learn basic computer functions such as creating word documents, exploring the internet and the basic functions of word processing.

### **24 HOUR COURSE**

**Martin Campus - Building 2, Room 20A**

**Wednesday | June 18, 2026 - August 5 2026 | 6:00 PM -9:00 PM | \$70**

## **MICROSOFT EXCEL**

Students will learn to create and edit worksheets, implement formulas and functions, sort and filter detail data with tables and slicers. Visualize the numbers in a consumable and professional format analyzing data with charting, conditional formatting, sparklines, and pivot tables.

### **24 HOUR COURSE**

**Martin Campus - Building 2, Room 20A**

**Wednesday | June 3, 2026 - July 22 2026 | 6:00 PM - 9:00 PM | \$70**

## **NOTARY**

This course provides instruction to individuals who want to become commissioned as a notary public or those who are up for re-certification. Topics include legal, ethical and procedural requirements of the Notary Act as described in N.C. General Statute 10B Article 1. Pre-requisites: Student must be at least 18 years of age, NC resident, US citizen and have a valid State or Federal picture ID, no felony conviction, no conviction of corruption, malpractice or impeachment.; possess a high school diploma or equivalent. Upon completion of this course with a passing exam grade of 80 percent, a person is eligible to make application with the NC Secretary of State's Office. Textbook Required.

### **7 HOUR COURSE**

**Martin Campus - Building 1 Room 10 or Room 14**

**Monday & Wednesday | May 18 & May 20, 2026 | 5:30 PM - 9:00 PM | \$70**      **Room 10**  
**Monday & Wednesday | June 22 & June 24, 2026 | 5:30 PM - 9:00 PM**      | \$70      **Room 14**  
**Monday & Wednesday | August 10 & 12, 2026 | 5:30 PM - 9:00 PM**      | \$70

**Windsor Campus- Room 18**

**Saturday | June 20, 2026 | 8:30 AM - 4:00 PM | \$70**

**Saturday | July 17, 2026 | 8:30 AM - 4:00 PM | \$70**

## **MCC SOLAR TECHNICIAN TRAINING CERTIFICATION**

### **STEPS4GROWTH Clean Energy Program**

This 7-week intensive program is designed to provide the foundational training for a person to enter the solar workforce as an entry level technician. Participants will engage with foundational training with a focus on hands-on experience in a controlled lab. Throughout the 7-weeks, participants will engage with regional employers looking to hire skilled workers. The course also has an online component to include the national OSHA-30 certification and course preparation work in Moodle.

### **101 HOUR COURSE**

**Martin Campus - Building 1 Room 29**

**Monday & Wednesday | TBD | 5:30 PM - 8:30 PM | \$180**

**(Final days of class will be a Friday evening | 5:30 PM - 9:30 PM & Saturday | 8:00 AM - 5:00 PM to be announced)**

\*All participants must have completed a high school diploma or equivalency, be 18 years or older, and be eligible to legally work in the United States by completion of the program.

### **SPANISH for BEGINNERS**

This course provides an introduction to understanding, speaking, reading, and writing Spanish. Emphasis is placed on pronunciation, parts of speech, communicative phrases, culture, and skills for language acquisition. Upon completion, students should be able to identify and apply basic grammar concepts, display cultural awareness, and communicate simple Spanish phrases.

#### **24 HOUR COURSE**

**Martin Campus - Building 4, Room 3**

**Saturday | 5/30/2026 - July 25, 2026 | 9:00 AM - 12:00 PM | \$70**

### **VEHICLE SAFETY INSPECTION- NCDMV**

This course is designed to meet the training and licensing requirements (initial and/or renewal) for the Vehicle Safety Inspection Program administered by the N.C. Division of Motor Vehicles, License, and Theft Bureau. Upon completion, a student will understand the rules, regulations, and procedures for conducting a vehicle safety inspection; be able to inspect a vehicle properly; and be prepared to sit for the state certification exam. In addition, each student must be employed at an inspection station and possess a valid N.C. driver's license.

#### **8 HOUR COURSE**

**Martin Campus - Building 3, Room 10**

**Monday & Tuesday | June 15 & 16 2026 | 6:00 PM -10:00 PM | \$70**

**Monday & Tuesday | July 20 & 21 2026 | 6:00 PM -10:00 PM | \$70**

### **WELDING**

This course provides instruction on the principles and practices of welding. Emphasis is on the blueprint reading, metallurgy, welding inspection, and destructive and non-destructive testing. Course content will be specific to a particular welding process such as SMAW (stick), GMAW (MIG), and GTAW (TIG). Upon completion, students will have the knowledge base to sit for various industry-specific certifications.

#### **128 HOUR COURSE**

**Martin Campus - Building 2, Room 28**

**Wednesday & Thursday May 27, 2026 - October 2, 2026| 6:00 PM - 9:00 PM | \$180**

# PERSONAL INTEREST CLASSES

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## **Art/Painting (NEW)**

This course introduces the language of painting and the use of various painting materials. Emphasis is placed on the understanding and use of various painting techniques, media, and color principles.

### **18 HOUR COURSE**

**Martin Campus - Building 4, Room 3**

**Tuesday | April 7, 2026 - June 2, 2026 | 6:00 PM - 8:00 PM | \$70**

## **BOW & WREATH MAKING**

In this class, you will learn basic wreath making techniques, the art of scale and symmetry, how to create decorative gorgeous bows, garlands, swags and more, and a lifelong skill for future gift ideas.

### **18 HOUR COURSE**

**Martin Campus - Building 2, Room 20B**

**Tuesday | May 26, 2026 - June 30, 2026 | 6:00 PM - 8:30 PM | \$70**

## **CAKE DECORATING**

In this class you will learn how to ice your cake evenly, make a decorative border around the cake, icing flowers, roses and pansies and simple writing techniques. At the end of the class, your cake will look professionally finished.

### **18 HOUR COURSE**

**Martin Campus - Building 2, Room 20B**

**Tuesday | June 15, 2026 - July 20, 2026 | 6:00 PM -9:00 PM | \$70**

## **Cake Decorating (Intermediate)**

The Cake Decorating (Intermediate) class is designed to provide students with more advance skills specific to cake decorating, including baking cakes, preparing different icings, and icing cakes, piping skills, gum paste and fondant work.

### **18 HOUR COURSE**

**Martin Campus - Building 2, Room 20B**

**Tuesday | May 26, 2026 - June 30, 2026 | 6:00 PM -9:00 PM | \$70**

## **BASIC COMPUTER INTRODUCTION**

Are you new to the computer? Do you feel over-whelmed with technology? If so, then this is the course for you! Our professional and patient instructor will provide you with the foundation you need to feel comfortable using the computer for a variety of tasks at home or work. This course, paced for beginners, covers everything from turning the computer on, learning how to type a word document, using the internet, and more.

### **24 HOUR COURSE**

**Martin Campus - Building 4, Room 50**

**Tuesday | TBD | 9:00 AM - 12:00 PM | \$70**

## **COMPUTERS FOR SENIORS**

Are you new to the computer? Do you feel over-whelmed with technology? If so, then this is the course for you! Our professional and patient instructor will provide you with the foundation you need to feel comfortable using the computer for a variety of tasks at home or work. This course covers everything from turning the computer on, learning how to type a word document, using the internet, etc.

### **18 HOUR COURSE**

**Windsor Campus- Room 18**

**Tuesday & Thursday | June 2, 2026| 9:00 AM - 12:00 PM | \$70**

## **INTRODUCTION TO SHOOTING (Beginners)**

This is a 3-hour course that will teach the following: Pistol Safety, Parts, & Operation; Ammunition and the Fundamentals of Pistol Shooting; Pistol Cleaning, Storage; Pistol Shooting Overview.

### **3 HOUR COURSE**

**Martin Campus - Building 1, Room 20B**

**Wednesday | July 22 2026| 9:00 AM - 12:00 PM | \$70**

## **FUNDAMENTALS OF PISTOL SHOOTING & GUN SAFETY**

### **\*Pre-requisite: Conceal Carry Handgun Course**

This 4-hour course will consist of learning how to handle a firearm properly and refining your craft which will help you become a safer, more precise gun handler.

### **4 HOUR COURSE**

**Martin Campus - Building 2, Room 20B**

**Wednesday | June 3, 2026 | 5:30 PM - 9:30 PM | \$70**

## **Introduction to Crochet (Beginners)**

Crochet is a fun, versatile, portable, quiet, relaxing hobby that is useful for making gifts or simply for enjoyment! This class is for beginners who want to learn and develop this rewarding skill.

### **24 HOUR COURSE**

**Windsor Campus- Room 25**

**Monday & Tuesday | June 8, 2026 | 6:00 PM - 9:00 PM | \$70**

## **CONCEALED CARRY HANDGUN**

This 8-hour course consists of classroom instruction and shooting range handgun training by a certified firearms instructor. Topics include handgun safety, shooting fundamentals and practice, ammunition, how to select and store a firearm, and NC concealed carry laws. Items needed for this course include a handgun, 40 rounds of ammunition, earplugs, goggles/glasses, hat of any type.

### **8 HOUR COURSE**

**Martin Campus - NC TeleCenter -Williamston, NC**

**1st Saturdays of the month, June 6 2026| 8:00 AM - 5:00 PM | \$70**

**Windsor Campus- Room 25**

**3rd Saturdays of the month, May 23, 2026| 8:00 AM - 5:00 PM | \$70**

## **DEFENSIVE DRIVING - 4-HOUR**

This course is a fast-paced driver improvement program that makes an ideal refresher course. In just half a day, DDC-4 offers practical strategies to reduce collision-related injuries, fatalities, and costs. It addresses the importance of attitude in preventing crashes and reinforces the good driving skills students already have. Most importantly, DDC-4 shows students the consequences of the choices they make behind the wheel.

### **4 HOUR COURSE**

**Martin Campus -Building 4, Room 3**

**Monday | May 18, 2026| 8:00 AM -12:00 PM | \$70**

**Saturday |June 13, 2026| 8:00 AM -12:00 PM | \$70**

**Monday | June 22, 2026| 8:00 AM -12:00 PM | \$70**

**Monday | July 27, 2026| 8:00 AM -12:00 PM | \$70**

**Saturday July 18, 2026| 8:00 AM -12:00 PM | \$70**

## **DEFENSIVE DRIVING - 8-HOUR**

This class addresses the attitudes and behaviors of negligent drivers. Interactive exercises, lectures, visuals, and thought-provoking discussions are used to teach responsibility on the road.

### **8 HOUR COURSE**

**Martin Campus -Building 4, Room 3**

**Wednesday | May 20, 2026| 8:00 AM - 5:00 PM | \$105**

**Wednesday | June 24, 2026| 8:00 AM - 5:00 PM | \$105**

**Wednesday | July 29, 2026| 8:00 AM - 5:00 PM | \$105**

## **UPHOLSTERY**

Bring your upholstery project and learn to tear down a piece of upholstered furniture or completely restore it by repairing or rebuilding the frames, replacing parts, and selecting and replacing fabric. This is an entirely hands-on class that requires lifting and the use of sewing machines and cutting tools.

### **30-HOUR COURSE**

**Martin Campus - Building 3, Room 38**

**Days TBD | Dates TBD | 6:00 PM - 9:00 PM | \$70**

**LINE DANCING (R & B and Southern Soul)**

In this class, you will be given step by step instructions in a group environment. Dance patterns are repeated so everyone learns at the same pace. You will find people just like yourself who want to learn something new and get a great workout at the same time!

**18 HOUR COURSE**

**Martin Campus - Building 1, Room 7**

**Monday | June 15, 2026 | 6:30 PM -8:30 PM | \$70**

## **APPRENTICE LINE TECHNICIAN**

### The Apprentice Line Technician Program

The Apprentice Line Technician Program is a 10-week, hands-on training course designed to prepare individuals for entry-level positions as electrical line workers for private and public utility companies. Students will gain both theoretical knowledge and practical skills needed to excel in the electrical industry, with a strong focus on safe work practices that ensure safety on the job.

The program is accredited by the National Center for Construction Education and Research (NCCER) for national certification and provides Pre-Apprentice credit through the North Carolina Community College System and the Department of Labor. Graduates will also earn credit toward state and nationally recognized journeyman credentials.

### Key Features of the Program:

Hands-on experience in electrical line work and safe operation of equipment

National certification through NCCER

Pre-apprentice credit towards journeyman credentials

Strong focus on safety practices for electrical work

Pathway to further training through two-year degree programs at community colleges

Upon completing the program at MCC, students can continue their education in two-year degree programs at partner community colleges, further enhancing their career prospects in the electrical field.

### **420 HOUR COURSE**

**Martin Campus - Building 4, Room 14**

**Monday - Thursday | August 24, 2026 - November 24, 2026 | 9:00 AM - 4:00 PM | \$180**

### **Special Requirements:**

- Must have high school diploma or G.E.D. (required)
- Must complete an [Apprentice Line Technician Application](#)
- Must be at least 18 years old prior to the conclusion of the training
- Must have a valid driver's license.
- Lineman equipment (Approximate prices - Boots \$200, Gloves \$15, Safety Glasses \$10)

For more information or to register, contact:

Raymond Wilson, Program Director

Phone: 252-789-0267

Email: [rw10895@martincc.edu](mailto:rw10895@martincc.edu)

## **BASIC LAW ENFORCEMENT (BLET)**

The MCC Basic Law Enforcement (BLET) provides entry-level training for aspiring police officers, preparing students to meet the rigorous requirements set by the North Carolina Training and Standards Commission.

To receive State Certification, students must successfully complete a combination of physical and written assessments, including:

- Police Officer Physical Abilities Test (POPAT): A series of physical challenges that test endurance, strength, and agility.
- Physical Training (PT) Assessment: Ongoing fitness evaluations throughout the program.
- Comprehensive State Examination for Certification: A final exam assessing knowledge of law enforcement procedures, criminal law, and ethics.

Graduates of this program will be eligible for certification, opening the door to a career in law enforcement.

### **868 HOUR COURSE**

**Martin Campus - Building 1, Room 11**

**Monday - Friday; some weekends | April 27, 2026 - August 31, 2026 | 7:30 AM - 5:00 PM (6:00 PM on Physical Training nights) | Sponsorship\***

### **Special Requirements:**

- Must be a United States citizen
- Must be 20 years of age at the completion of training.
- Must complete [BLET Application Package](#)
- [Medical History Statement](#)
- [Medical Examination Report](#)
- [Tuberculosis Testing](#).
- [Personal History Statement](#)
- [Charges \(Continuation Form\)](#) (from every County or Parrish that the prospective cadet has lived since age 18)
- Must be able to obtain a letter of Sponsorship from a North Carolina Law Enforcement agency. No out of State sponsorships are allowed.

For more information or to register, contact:

Milton Davis, Program Director

Phone: 252-789-0267

Email: [md10722@martincc.edu](mailto:md10722@martincc.edu)

**\* To enroll in the BLET program, cadets must be sponsored by a North Carolina municipal, county, or state law enforcement agency. Cadets are responsible for contacting law enforcement agencies to inquire about available sponsorships for training. Agencies typically cover the cost of training in exchange for a commitment to work with them after certification.**

## **FIRE AND RESCUE ACADEMY**

The Annual MCC Fire and Rescue Academy is a comprehensive training program designed to equip students with the knowledge, skills, and coursework necessary to complete the North Carolina Firefighter Certification Program. Through a combination of hands-on experience, classroom instruction, and rigorous physical training, participants will be prepared to meet the standards set by the North Carolina Fire and Rescue Commission for firefighter certification.

### **450 HOUR COURSE**

#### **MCC Public Safety Training Facility**

**Monday - Saturdays | May 4, 2026 - December 10, 2026| Monday, Tuesday and Thursday 6:00 PM - 10:00 PM  
2 Saturdays a month 8:00 AM - 5:00 PM | \$180\* Fee waived for qualifying students**

#### **Special Requirements:**

- Must be at least 18 years old by September 2025
- Must have a High School Diploma or GED
- Pass a Medical Exam
- Be able to lift 75 pounds
- Must not be afraid of heights or confined spaces
- Must be able to wear a self-contained breathing apparatus and facepiece

For more information or to register, contact:

Larry Johnson, Program Director

Phone: 252-789-0205

Email: [rj98923@martincc.edu](mailto:rj98923@martincc.edu)

**\* Fee waiver for those individuals on a current roster with a fire or fire/rescue department whose responsibilities include fire prevention, fire inspection, fire investigation, and/or the protection of life and property through firefighting.**

## Emergency Medical Services (EMS)

Martin Community College offers world-class training for both current and prospective emergency medical clinicians. The MCC Emergency Medical Services (EMS) Training Programs are designed to equip individuals with the essential skills and knowledge needed to become proficient clinicians. The programs emphasize emergency patient care in pre-hospital and nontraditional settings, meeting the needs of local emergency-services agencies, healthcare providers, and the public.

These comprehensive courses cover critical techniques in patient assessment and basic or advanced life support, including:

- Airway management and CPR
- Hemorrhage control
- Oxygen administration
- Shock management
- Bandaging and splinting
- Treatment for skull, spine, and chest injuries
- Childbirth assistance
- Managing exposure to extreme cold and heat
- Transferring patients to medical facilities

Upon successful completion of the program, students will be eligible to take the North Carolina Office of EMS credentialing exam as well as the National Registry of EMTs (NREMT) exam. Additionally, students will receive American Heart Association BLS Provider certification.

The Programs are intensive and fast-paced. Depending on the level, the course can last from 6 - 12 months. They are specifically designed to provide students with the foundational skills and hands-on experience necessary to begin or advance a career in Emergency Medical Services (EMS).

### **EMT: 260 HOUR COURSE**

#### **Building 4 Room 21**

**Wednesday\*\*\*\* | May 12, 2026 - August 26, 2026 | 9:00 AM - 5:00 PM | \$180\* Fee waived for qualifying students**

For more information or to register, contact:

Thomas "Kyle" Willis, Program Director

Phone: 252-789-0266

Email: [rw08276@martincc.edu](mailto:rw08276@martincc.edu)

**\* Proof of current affiliation with an EMT level (or higher) agency required for fee waiver**

**\*\* Proof of current affiliation with a Paramedic level agency required for fee waiver**

**\*\*\* Successful completion of the Advanced EMT 483 Hour Course requires enrollment in both the Advanced EMT: Didactic course (face to face) and the Advanced EMT: Clinical (online) courses at the same time.**

**\*\*\*\*some Saturdays and 1 Sunday**

## College and Career Readiness (ABE, HSE, GED®)

- **The Adult Basic Education Program (ABE)** provides instruction in reading, writing, and math which serves as a foundation for additional studies.
- **The High School Equivalency Program (HSE or GED®)** is designed for persons preparing to take the HSE/GED® tests to qualify for a High School Equivalency Diploma.
- **English Language Acquisition (ELA or ESL)** is designed for adults who want to learn the English language skills necessary to function effectively in an English-speaking environment.
- **HSE/GED® Online Classes** is online instruction that helps students prepare for the HSE/GED®, improve employment opportunities, and build confidence for testing. It is instruction that works anywhere and anytime there is access to the Internet and supplements class instruction.
- **Digital Literacy:** This course is designed to provide adult learners with the foundational digital literacy skills that they will need to seek, obtain, and sustain employment. Students will also be prepared for the technology skills they will need for post-secondary educational opportunities.

### **Martin Campus Building 2, Learning Lab**

**Number of hours of the course is based on individual student performance**

**Monday-Thursday | May 18, 2026 - June 25, 2026|8:00am-4:00pm (closed 12pm-1pm) | Free**

### **Windsor Campus- Room 6A**

**Number of hours in the course is based on individual student performance**

**Monday-Wednesday 8:00 am - 3:30 pm (closed 12pm-12:30 pm) Thursday 8:00am-12:00pm | May 18, 2026 - June 25, 2026|Free**

### **Robersonville Site - Robersonville Senior Center**

**Number of hours in the course is based on individual student performance**

**Tuesday & Wednesday| May 19, 2026 - June 27, 2026| 9:00am-12:00pm|Free**

### **Online - 24-hour access**

**Number of hours in the course is based on individual student performance**

**Sunday-Saturday | May 18, 2026 - June 25, 2026| Free**

### **Special Requirements:**

- Enrolling adults, and qualifying minors (16 - 17 years old) are required to schedule a registration appointment

For more information or to register, contact:

Jennifer Phelps, Data & Program Support Specialist,  
College and Career Readiness

Phone: 252-789-0260

Email: [jennifer.phelps@martincc.edu](mailto:jennifer.phelps@martincc.edu)

## **Human Resources Development (HRD) Program**

It is important to know exactly what employers look for when hiring full-time and/or part-time employees. In addition to relevant skills, employers seek employees who have the personal values, characteristics, and personality traits that spell success. Good personal values are what make the foundation for a good employee. This program offers an opportunity to learn the skills and behaviors along with the work values that are required for success in the workplace.

### **The HRD Program teaches you how to:**

- Network effectively to find career opportunities
- Determine if a posted opportunity is right for you
- Improve employability skills
- Write a resume and cover letter
- Fill out an application correctly
- Prepare for an interview
- Keep that new job and get promoted

**HRD courses are at no cost to qualified participants. Qualified participants may be granted a waiver of class registration fees if they meet one of four criteria:**

- Are unemployed or underemployed
- Have received notification of pending layoff
- Are working and are eligible for federal earned income tax credit
- Are working and earning wages at or below two hundred percent (200%) of the federal poverty guidelines

### **HRD Employability Skills Lab**

**Martin Campus Building 2, HRD Center | Monday - Thursday | 9:00 AM - 3:00 PM | \$125\* Fee waived for qualifying students**

**Windsor Campus Computer Lab | Wednesday | 9:00 AM - 12:00 PM | \$125\* Fee waived for qualifying students**

Employability skills have been defined as a set of achievements, understandings, and personal attributes that make individuals more likely to gain employment and to be successful in their chosen occupations. The purpose of this program is to help individuals to achieve the set goals or objectives. The world of work is an activity that is directed toward making or doing something. It mainly involves mental or physical effort to achieve the set goals.

### **HRD Career Exploration for Healthcare Professionals 30 HOUR COURSE**

**Martin Campus Building 2, HRD Center | Open Enrollment | 5:00 PM - 9:00 PM | \$125\* Fee waived for qualifying students**

**Windsor Campus Computer Lab | Open Enrollment | 5:00 PM - 9:00 PM | \$125\* Fee waived for qualifying students**

The healthcare industry is one of the largest employers in the economy - and one of the most rapidly growing. There are endless career opportunities at all levels in the healthcare industry. Let us help you explore what jobs are the right fit for you, and what training and education they require.

### **HRD Career Exploration for Lineman Apprenticeship Course 30 HOUR COURSE**

**Martin Campus Building 2, HRD Center | Open Enrollment | 5:00 PM - 9:00 PM | \$125\* Fee waived for qualifying students**

This course is for an apprentice lineman who wants to improve their skills and knowledge to gain employment and to be successful in their chosen occupation. There are endless career opportunities at all levels in the lineman industry. Let us help you explore what jobs are the right fit for you, and what training and education they require.

### **HRD HUMAN SERVICES EXPLORATION: DSS CASEWORKER\* 45 HOUR COURSE**

**Martin Campus Building 2, HRD Center | Open Enrollment | 5:00 PM - 9:00 PM | \$125\* Fee waived for qualifying students**

**Windsor Campus Computer Lab | TBD | 5:00 PM - 9:00 PM | \$125\* Fee waived for qualifying students**

Learn the skills and strategies needed to provide employability skills training and career exploration for the role of Income Maintenance Caseworker

## **INCOME MAINTENANCE CASEWORKER -NCFAST**

### **48 HOUR COURSE**

**Martin Campus Building 2, HRD Center | Open Enrollment | 5:00 PM - 9:00 PM | \$125\* Fee waived for qualifying students**

**Windsor Campus Computer Lab | Open Enrollment | 5:00 PM - 9:00 PM | \$125**

Learn the skills associated with becoming an Income Maintenance Caseworker. Specific focus will include proficiency in the utilization of the NCFAST application. Other topics will include skills in communication, interviewing, time management, data gathering/compiling, and data analysis. **Prerequisite: Human Services Exploration: DSS Caseworker.**

## **North Carolina's Career Readiness Certificate (CRC)**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

Career Readiness Certificate testing is administered Open Enrollment . To schedule an appointment, contact **Candance Whitehurst, cb76782@martincc.edu or 252-789-0229 (Martin Campus) or Deborah Morris, dm58204@martincc.edu or 252-794-4861 (Bertie Campus)**. North Carolina's Career Readiness Certificate (CRC) is designed to meet the needs of both employers and job seekers in this transitioning economy. For employers, the CRC offers a reliable means of determining whether a potential employee has the necessary literacy, numeracy, and problem-solving skills to be "job ready." For job seekers, the CRC serves as a portable credential that can be more meaningful to employers than a high school degree or a resume citing experience in a different job setting. The CRC is based upon WorkKeys®, a nationally recognized skills assessment tool developed by ACT Inc.

## **Customized Course offerings include, but are not limited to:**

### **Career Readiness for the Network of Non-Emergency Medical Transport Workplace Champions**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

This career readiness course is designed to promote the development and improvement of employability skills needed in the non-emergency medical transport workplaces.

### **Computer Technology Awareness**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

Do you need to update your technology skills and become more familiar with computer technology? Learn the basics of how to operate a PC and become more familiar with Microsoft Word to enhance your professional skill set.

### **Create A Dynamic Resume**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

Let us teach you how to create a dynamic resume, define your targeted job and its requirements, highlight skills that get you noticed, populate applications effectively, and create a cover letter that will open doors for you!

### **Employer Expectations**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

Our focus is to provide you with employability skills training and increase your ability to get a job or get a better job. During this course, you will demonstrate the ability to work as a team member. You will also complete vocational and academic assessments.

### **Diversity in the Workplace**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

Learn about diversity and inclusion in the workplace, which causes all employees to feel accepted and valued. We will teach you how to communicate and interact with the different generations in the workplace and the do's and don'ts of working in a multicultural environment. When employees feel accepted and valued, they are also happier in their workplace and stay longer with a company.

### **Six Keys to Self-Leadership**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

Learn to develop the strategies necessary for career growth. Whether you are seeking to obtain a better job or wanting to advance in your career, developing techniques of self-leadership is essential. The critical question to ask is – Are the keys to your success in your hand or someone else’s? We will teach you how to keep the keys in your hand by applying six principles of self-leadership to: 1) identify your pitfalls; 2) focus on your unique abilities, skills and knowledge; 3) communicate to build relationships; and 4) use the tools of a self-leader to achieve your potential.

### **Working Smart**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

One of the major reasons why individuals are released from employment, is not because they lack the technical skills to perform the job, but because they lack the soft skills needed to succeed in the workplace. We can help identify and teach the critical soft-skills necessary for you to be an effective worker and a strong team player in a fast-paced environment. You will learn the importance of personal branding, dealing with stress, how to actively listen, effectively communicate, adjust to change, and problem solve.

### **In Transition**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

This lab will provide employability skills training for students who are unemployed, underemployed, received notice of a pending layoff, or re-entering the workforce. Individuals will refine their job search strategy, practice interviewing and networking skills, develop a Self-Marketing plan, and have accountability assignments for their job search. Individuals will complete and post their resume on appropriate career sites.

### **Overcoming Job Seeking Barriers and Blunders**

**Martin Campus Building 2, HRD Center | Open Enrollment**

**Windsor Campus Computer Lab | Open Enrollment**

Ever wonder if your resume gets lost or do you question if your application even gets seen? Learn some tried and true secrets of what employers are looking for in an employee. Learn to effectively answer interview questions as they relate to blemishes associated with current and previous situations. You will develop transferable skills, discover your strengths and weaknesses, and learn how to set goals. We can also teach you how to overcome barriers both on and off the job.

For more information or to register, contact:

#### **Martin Campus**

**Candance Whitehurst, Program Director**

Phone: 252-789-0229

Email: [cb76782@martincc.edu](mailto:cb76782@martincc.edu)

#### **Windsor Campus**

**Deborah Morris, Associate Vice President, Bertie Campus**

Phone: 252-794-4861

Email: [dm58204@martincc.edu](mailto:dm58204@martincc.edu)

#### **\* Qualified participants may be granted a waiver of class registration fees if they meet one of the four criteria:**

- Are unemployed or underemployed
- Have received notification of pending layoff
- Are working and are eligible for federal earned income tax credit
- Are working and earning wages at or below two hundred percent (200%) of the federal poverty guidelines