

JEANNE CLERY CAMPUS SAFETY ACT

In accordance with the Jeanne Clery Campus Safety Act (referred to as the "Clery Act"), MCC publishes a Campus Security Report in October of each year. This report includes statistics for the previous three years concerning reported crimes that occurred on campus, in off-campus buildings or property owned or controlled by MCC and on public property within, or immediately adjacent to and accessible from, the campus. This report also includes institutional policies concerning campus security, such as policies concerning sexual assault, and other matters. It is available online at <http://www.martincc.edu/SecurityReport> or a hard copy is available at the front desk in Building 1 on the campus.

NORTH CAROLINA STATE APPROVING AGENCY

Martin Community College has curriculum programs approved by the North Carolina State Approving Agency for the training of veterans and eligible dependents.

MEMBER OF

Martin Community College is a member of the North Carolina Community College System and the American Association of Community Colleges.

SPECIAL NOTICE

This MCC catalog is subject to change to carry out the mission and goals of the College. It does not represent a contract.



- a. Extending the length of the class session meeting times remaining in the semester.
- b. Conducting classes on Friday nights.
- c. Conducting classes on Saturdays.
- d. Extending the length of the semester.
- e. Special arrangements with instructors of individual classes as approved by the Chief Academic Officer.
- f. Extra assignments through Moodle.

Other arrangements may be presented to the appropriate Chair for his/her consideration. Exceptions may be made if the request does not appear to diminish the quality of the College's operation.

The college must maintain documentation of how instruction was rescheduled or otherwise made up until released from all compliance reviews.

Reporting Emergencies

In the event of an emergency, such as a fire, campus violence, etc., follow the instructions of the Building Coordinator or other staff/faculty member. If you discover a fire and a staff/faculty member is not immediately available, pull the nearest fire alarm and exit the building.

If there is a need for immediate medical/first aid attention, notify the switchboard operator by picking up any red emergency phone or dial "0" on any in-house telephone or (252) 792-1521 from a cell phone or outside line. When calling, stay calm and explain the nature and location of the emergency.

Campus Security and Crime Awareness

Martin Community College (MCC or College) shall comply with the requirements of the *Jeanne Clery Campus Safety Act* (Title II of Public Law 101-542, amended 2025), also known as the *Clery Act*. It is available online at <http://www.martincc.edu/securityreport> or a hard copy is located at the front desk in Building 1.

The following statements of MCC Policy and associated practices shall be provided to the campus community and the public.

Reporting Crimes

It is the policy of Martin Community College to require all persons to report all known and suspected criminal activities and other emergencies that occur on campus to the Vice President of Operations/Business and Industry Services. The MCC switchboard operator shall be available during normal business hours so that reports of an urgent nature may be reported. The Vice President of Operations/Business and Industry Services, having been notified of an incident, shall notify appropriate personnel, including law enforcement personnel, and investigate and document the incident.

Martin Community College encourages anyone who is the victim of or witness to criminal incidents that occur at MCC sponsored off-campus activities to report them to the appropriate law enforcement agency having jurisdiction. If a victim or witness does not wish to pursue action under the MCC system or the criminal justice system, he/she may file a report on the details of the incident with the Vice President of Operations/Business and Industry Services without revealing his/her identity. The purpose of a confidential report is to comply with one's wish to keep the matter confidential, while taking steps to ensure the future safety of the campus community. Reports filed in this manner shall be included in the Annual Crime Report.

All criminal activities that occur on any MCC campus or at MCC-sponsored activities, including off-campus activities, shall be reported by the College President, or his/her designee, to the appropriate law enforcement agency.

Security of and Access to Campus Facilities

Security [Crime] Awareness and Prevention Programs

Crime awareness shall be addressed periodically through appropriate media.

Information about Registered Sex Offenders

The College shall inform the campus community that an SBI registration list of sex offenders is maintained and available from the NC SBI at the following site: <https://sexoffender.ncsbi.gov/>

Submission of Crime Statistics to the OPE (ED.gov)

The Vice President of Operations/Business and Industry Services (or his/her designee) shall participate in the Campus Crime and Security at Postsecondary Education Institutions Survey, conducted by the U.S. Department of Education's Office of Postsecondary Education (OPE). This will be accomplished by entering crime data included in the Annual Crime Report into a database at the URL: <http://surveys.ope.ed.gov/security>

Access to Pertinent Regulations, Laws, and Statutes

Copies of or access to regulations, laws, and statutes pertinent to the *Clery Act*, including G.S. 14-269.2 Firearms and Other Weapons on Campus, G.S. 14-2841, and the Jeanne Clery Campus Safety Act (Title II of Public Law 101-542, amended 2025) shall be made available at the offices of Administrative Services and Student Services.

Definitions

Class I Felony Weapon: per GS 14-269.2(b) any gun, rifle, pistol, or other firearm of any kind. (Does not apply to BB guns, stun guns, air rifles, or air pistols).

Class I Misdemeanor Weapon: per GS 14-269.2(d) any BB gun, stun gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except for personal shaving), firework, or any sharp-pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for the preparation of food, instruction, and maintenance.

Expelled: a student who has been expelled is cut off from membership or relations with the College. Expelled students are barred from registering and/or attending classes and official College functions. Appearance on College premises should be limited to official business with the College, such as attendance at a Grievance Hearing or reinstatement proceedings.

Powerful Explosive: per GS 14-284.1 includes but is not limited to nitroglycerin, trinitrotoluene, and blasting caps, detonators, and fuses for the explosion thereof.

Professional Counselor: a person whose official responsibilities include providing mental health counseling to members of the College's community and who is functioning within the scope of his or her license or certification. This definition applies even to professional counselors who are not employees of the institution, but are under contract to provide counseling at the institution.

Prospective Employee: an individual who has contacted the College requesting information concerning employment with the College.

Prospective Student: an individual who has contacted the College requesting information about admission to the College.