



# STUDENT GOVERNMENT ASSOCIATION

## *CONSTITUTION & BYLAWS*

Martin Community College  
1161 Kehukee Park Road  
Williamston, N.C. 27892

**Duly Elected Officer Statement of Receipt**

**By requirement of the MCC Administration, all duly elected officers must have on file in the SGA office, the following signed acknowledgement of receipt of the SGA *Constitution and Bylaws* within seven (7) academic calendar days of appointment.**

I, \_\_\_\_\_, hereby declare that I have received a copy of the *Constitution and Bylaws* of the Student Government Association of Martin Community College.

I will, in good faith, become familiar with the *Constitution and Bylaws* and adhere to its policies and procedures.

Signed and witnessed this day of \_\_\_\_\_ 20\_\_\_\_.

Signature of Student: \_\_\_\_\_

Students Elected Position: \_\_\_\_\_

Witnessed By: \_\_\_\_\_

Title of Witness: \_\_\_\_\_

Original shall be retained in the SGA Office

Copy to: Student

*Constitution and Bylaws*

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**Section One**  
***Martin Community College***  
***Student Government Association***  
***Constitution***

## ***Constitution***

### **Preamble**

We, the members of the Student Body of Martin Community College, are committed to building better futures by preserving the spirit of cooperation among students, faculty, staff, the President, and the Board of Trustees. Our goals are to provide democratic action in college activities, uphold high standards of personal conduct, promote leadership, encourage good citizenship, and provide activities that are in the best interest of the College. We, therefore, do hereby establish this *Constitution* for the Student Government Association of Martin Community College for these purposes.

### **Article I: Name, Colors and Mascot**

#### *Name*

The Student Government Association shall be the name of the association here in established at Martin Community College (MCC), representing the students of MCC, and here in referred to as the SGA.

#### *Colors and Mascot*

The SGA shall adhere to official colors and/or mascot adopted by MCC.

### **Article II: Purpose**

The purpose of the organization shall be to further the best interest of the College through representing the Student Body in matters affecting student life and student affairs, through promoting and supervising student organizations and activities, and through upholding and interpreting this *Constitution*.

The SGA will foster personal responsibility among the members, using the following guiding principles:

1. Serving as the official student body organization of the College.
2. Maintaining the reputation of MCC by upholding the student Code of Ethical Conduct.
3. Fostering an engaging and cooperative environment that promotes high scholarship, character, morals, and service.
4. Acting as the coordinating body for all student clubs and organizations, college-wide programs, and events.
5. Promoting fiscal accountability within the SGA and committees and/or organizations that receive funding from student activity fees.
6. Proposing the budget which details the expenses of activities to the Board of Trustees for approval.
7. Passing the initial approval of all newly formed student groups and/or organizations.
8. Serving as a forum for:
  - A. The sharing of student ideas.
  - B. Discussing and voting on official business.
  - C. Communication and ideas for student clubs and/or organizations.

### **Article III: Policies**

The policies of the SGA shall be consistent with the *MCC Student Handbook* and the *MCC Institutional Policies and Procedures Manual*, local, federal, and state laws.

1. Non-Discrimination

The SGA adheres to a policy of non-discrimination on the basis of race, color, national origin, religion, sex, pregnancy, disability, age, and/or, veteran status. In order to represent the needs and concerns of the student body of MCC, the SGA shall not discriminate, for any reason, in club membership, and in supporting and/or funding clubs and organizations.

2. Student Activity Fees

All curriculum students as defined by the North Carolina Community College System (NCCCS) and/or the Legislature shall pay an activity fee each semester.

3. Membership Dues and Fees

With the exception of the legislative mandated student activity fee, there shall be no membership dues or fees associated with membership in the SGA.

4. Local Fee Receipts

The SGA shall use authorized funds only for the purposes which are authorized by the NCCCS 1E SBCCC 700.2 and the Board of Trustee's approved SGA Annual Budget.

5. MCC Authority

A. The President of MCC delegates to the Executive Vice President the responsibility for the supervision and administration of all SGA activities.

B. The President of MCC through authority of the Board of Trustees shall have veto power over the SGA and its *Constitution and/or Bylaws*.

### **Article IV: Membership and Officers**

1. *Membership*

A. Membership in the SGA is open to all currently enrolled curriculum students at MCC.

B. Only curriculum students who pay student activity fees are allowed to vote in SGA elections.

C. Career and College Promise students are entitled to participate in activities of the SGA.

2. *Officers*

The official officers of the SGA, herein referred to as the Executive Committee, consists of a President, Vice President, Secretary, Treasurer, Public Information Office, and a Historian/Parliamentarian.

### **Article V: Code of Ethical Conduct**

Self-discipline is an essential element of individual growth and development. Accordingly, students are expected to display the qualities of courtesy and integrity which characterize the behavior of mature individuals (*Martin Community College Student Handbook*).

1. The purpose of the Code of Ethical Conduct is to establish a standard of conduct for members of the SGA.

2. The Code of Ethical Conduct will encourage an ethical future for the members of SGA during their academic career and upon graduation.
3. All members of the Executive Committee shall keep the Code of Ethical Conduct at the forefront of their actions, and always be prepared to give account of their actions and words. This will instill trust and confidence in elected officials by demonstrating their commitment of the Core Values and standing by the Code of Ethical Conduct.
4. Core Values  
All elected officials shall be committed to helping MCC students reach their full potential in order to build a better future for MCC students.
  - A. Elected officials shall be aware that their decisions and actions affect MCC, and therefore elected officials shall hold each other accountable for the discipline and management of behavior becoming of an SGA elected official.
  - B. Elected officials shall strive to be consistent and straight forward in their communications and interactions with one another.
  - C. All elected officials will be required to execute their given tasks in a diligent manner, which will lead to sustainable and long-term performance.
5. Code of Ethical Conduct
  - A. No elected official shall knowingly misrepresent the truth while acting in his/her capacity as an officer of the MCC SGA.
  - B. No elected official of the SGA shall bestow favors, make undue use of influence of powers of office, or offer special considerations of any kind in exchange for anything of value.
  - C. No elected official of the SGA shall misuse, mismanage, or misappropriate their position and/or equipment, facilities, or funds.
  - D. Each elected official must be able to give a thorough account of all funds allocated by student fees spent by him/her and a thorough inventory of all goods and/or services received.
  - E. Each elected official must make every reasonable attempt to fulfill his/her responsibilities to the best of his/her ability.
  - F. Each elected official must discharge his/her duties in good faith and with due regard for the welfare of the entire Student Body.
  - G. Each elected official shall vote with only his/her constituents in mind.
  - H. Each elected official must represent both MCC and the SGA in a dignified manner.
  - I. Each elected official must actively seek to be informed of as well as attempt to remedy campus problems and controversies.
  - J. Each elected official shall always, represent the student body by maintaining a professional demeanor.
6. Accountability
  - A. Members of the SGA should encourage their colleagues to adhere to the Code of Ethical Conduct while striving to be examples themselves.
  - B. Members should ensure enforcement, while at the same time showing their commitment to the Code of Ethical Conduct and Core Values to the rest of the Student Body.
7. The result of adhering to the Code of Ethical Conduct will be an effective, efficient, and respected SGA.

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**Section Two**  
***Martin Community College***  
***Student Government Association***  
***Bylaws***

**Bylaws**  
**Purpose**

The *Bylaws* will be the working rules and standard operating procedures of the SGA.

**Officers and Officer Duties**

The qualifications, experience, and competence of the SGA Executive Committee shall be a wholesome and constructive influence upon each other, the students, and the College.

**Officer Qualifications**

*Executive Officers shall:*

1. Be an active curriculum student in good standing at MCC.
2. Be enrolled in a minimum of nine (9) credit hours in a curriculum program.
3. Have and maintain a minimum GPA of 2.5.
4. Have completed at least one full-term semester at MCC prior to taking office.
5. The President must have completed twenty-four (24) semester hours at the hundredth (100) level or above and shall not be a graduate of MCC or any other higher education institution.

**Executive Officers**

***President***

The President shall:

1. Preside at all Senate and Executive Committee meetings.
2. Serve as Chair of the Executive Committee.
3. Shall serve as an ex-officio member (without vote) of all standing and ad hoc committees.
4. Serve as ex-officio, non-voting member of the MCC Board of Trustees in accordance with N.C.G.S. § 115D-12 (a).
5. In consultation with and approval of the Advisor, schedule times, dates, and places of meetings, and to cancel meetings.
6. In consultation with and approval of the Advisor, prepare an agenda for all meetings of the Senate and the Executive Committee.
7. Participate in conferences as budget constraints allow.
8. Attend special events of clubs whenever possible.
9. Attend President's Cabinet meetings to provide SGA updates.
10. Attend all meetings of the SGA and the regular meetings of the MCC Board of Trustees.

***Vice President***

The Vice President shall:

1. Preside at all meetings in the absence of the President.
2. Serve as a member of the Executive Committee.
3. Serve as Chair of the Election Committee.
4. Serve as Chair of the Program Committee.
5. Serve as an advisor to the Executive Board.
6. Fulfill those duties and responsibilities that may be assigned by the President.

7. Replace the President and serve the remainder of the term if the President cannot perform his or her duties.
8. Attend all SGA meetings.

### ***Treasurer***

The Treasurer shall:

1. Serve as a member of the Executive Committee.
2. Serve as Chair of the Finance Committee.
3. Receive all written requests for funds from recognized clubs/organizations and present such requests to the Senate for approval. The request must include the purpose of funds and purposes requested.
4. Compile budgets for committees each semester. The Treasurer, in consultation with and approval by the Advisor, shall prepare annual budget proposals for presentation to the Senate.
5. Present regular reports of all financial transactions to the Senate.
6. The Treasurer shall co-sign requisitions with the Advisor.
7. Maintain a permanent record of all financial transactions.
8. Attend all SGA meetings.

### ***Secretary***

The Secretary shall:

1. Serve as the Recording Secretary to the Senate, Executive Committee, and the General Assembly.
2. Serve as the Corresponding Secretary.
3. Keep record of attendance for all meetings.
4. Prepare and distribute minutes of all meetings prior to the next meeting.
5. Maintain voting status as a member of the Senate.
6. Attend all SGA meetings.

### ***Publicity Officer***

The Publicity Officer shall:

1. Serve as a member of the Executive Committee.
2. Serve as Chair for the Publicity Committee.
3. Be responsible for the posting of election results on the SGA bulletin boards.
4. Assist the Secretary in distributing correspondence.
5. Maintain the SGA Calendar of Events.
6. Maintain the SGA bulletin boards.
7. Assist other student organizations with publicity as needed.
8. Organize information booths at SGA sponsored events.
9. Maintain and compile the archives which consist of student organizations activities, publications, photos, and correspondence.
10. Maintain voting status as a member of the Senate.
11. Attend all SGA meetings.

### ***Historian/Parliamentarian***

The Historian/Parliamentarian shall:

1. Serve as a member of the Executive Committee.
2. Be consulted on all parliamentary matters.
3. Conduct impeachment proceedings using parliamentary procedure.
4. Maintain records of all agendas, minutes, activity summary sheets, constitutions, committee descriptions, treasurer reports, paperwork, and publicity.
5. Upon request, provide members with a copy of the *Constitution*.
6. Maintain voting status as a member of the Senate.
7. Attend all SGA meetings.

### **Advisors**

#### ***SGA Administrative Advisor***

The Executive Vice President or his/her designee shall act as the SGA Administrative Advisor (Advisor).

#### ***Duties of the Advisor***

The Advisor shall work closely with the SGA and provide guidance and direction in all activities by:

1. Advising the SGA of MCC's policies and procedures.
2. Acting as a liaison between the SGA and the College Administration.
3. Acting as an advisor in matters concerning school policy.
4. Serving as SGA facilitator at the various campuses.
5. Providing leadership training as needed.
6. Assisting with the elections in an advisory capacity.
7. Monitoring the academic progress of members.
8. Submitting requisition forms with receipts for supplies, travel, and activities through the Student Services Department to the College's Business Office.
9. Ensuring fiscal accountability.
10. Attending any SGA-related conferences and any other conferences, as requested by the SGA or the President of the College.
11. Attending and participate in meetings.
12. Have no voting power in legislative matters and no participation in legislative debates except in an advisory capacity.
13. Advisors shall not have membership in any student organization.
14. In consultation with the Executive Vice President, retains the right to exercise authority to maintain the functionality of the SGA, as needed.

### **Senator Qualifications, Duties and Responsibilities**

#### ***Senator Qualifications***

A Senator shall:

1. Be an active curriculum student of good standing at MCC.
2. Be currently enrolled in a curriculum program of study.
3. Maintain a GPA of 2.0 or better.

### ***Senator Duties and Responsibilities***

A Senator shall:

1. Serve as a liaison between his/her curriculum program and the Executive Committee.
2. Inform students in their curriculum program of all activities in the Senate and SGA.
3. Assemble and give a report for his/her curriculum program at Executive Committee meetings and any other meetings as necessary. If a Senator is unable to attend, he/she will appoint another student from his/her curriculum program.
4. Assist in the planning and implementation of campus activities.
5. Read, understand, and comply with the *Constitution* and *Bylaws*.
6. Attend all General Assembly meetings.

### **Committees**

#### ***Executive Committee***

The Executive Committee shall be a standing committee comprised of the President, Vice President, Secretary, Treasurer, Publicity Officer, and, Historian/Parliamentarian.

#### ***Responsibilities of the Executive Committee***

Officers of the Executive Committee shall:

1. Read and become familiar with the Constitution and the Bylaws and assure that all policies are followed.
2. Serve as the Election Committee.
3. Plan and develop collaboratively activities for the MCC calendar of activities/events prior to the first day of fall classes.
4. Support activities, initiatives, and members of campus groups.
5. Provide direction to committees and student club/organization.
6. Consider funding and activity requests from club/organization under the leadership of the Club President and SGA Advisor.
7. Approve committee appointees.
8. Collaborate with the Advisor in establishing meeting agendas, with final approval by the Advisor.
9. The Executive Committee shall perform such other duties applicable to the Committee.
10. Attend all Executive Committee, General Assembly, and other relevant meetings and events.

#### ***Committee Chairs***

1. The President, with the approval of the Executive Committee, shall appoint the chairs of the standing committees from the Senators to perform specific functions of the Constitution and the SGA.
2. The chair of each committee appoints the committee members from the student body.
3. The chair of the committee will preside over committee meetings.
4. Committee chairs and committee members shall be appointed after the elections as deemed necessary.
5. It is the responsibility of the individual committee chairs to schedule meetings outside of regular meetings in a timely manner.

## ***Standing Committees***

### 1. Election Committee

The Election Committee shall:

- A. Be chaired by the Vice President and one other member.
- B. Supervise campaigns, prepare official ballots, supervise the polls, and determine the eligibility of candidates according to the Constitution and the Bylaws.
- C. Be responsible for staffing the elections table should the voting not be electronic.
- D. Serve as a nominating body should the need arise.

### 2. Finance Committee

The Finance Committee shall:

- A. Be chaired by the Treasurer.
- B. Be consisted of the Executive Committee and any other officers deemed necessary by the Executive Committee.
- C. Have the duty of preparing the annual budget to be submitted to the Board of Trustees through the MCC President following approval by the SGA Advisor.
- D. Consider the requests from the Senate and student clubs/organizations when preparing the annual budget by developing priorities of expenses, setting aside money for specific purposes, and monitoring the spending of designated funds.
- E. Recommend any necessary appropriations of funds.
- F. Have the power of review over proposed budgets of any committee.

### 3. Activities and Events Committee

The Activities and Events Committee shall:

- A. Be chaired by the Vice President.
- B. Plan, organize, and carry out activities for students throughout the academic year.
- C. Present all plans for student activities to the Executive Committee and to the Advisor for approval before the events are held.

### 1. Publicity Committee

The Publicity Committee shall:

- A. Be chaired by the Publicity Officer.
- B. Be responsible for the preparation and postings of all announcements and posters for SGA events.
- C. Upon approval by the SGA Advisor, coordinate the functions of the committee with the College's Public Information Officer and the Advisor.

### 2. Special Committees

- A. Upon approval by the SGA Advisor, special ad hoc committees shall be appointed by the President for short-term special assignments and shall be disbanded upon completion of the assignment(s).
- B. Chairs of ad hoc committees shall appoint the members of their committee from among the student body.

## **Elections, Voting, and Inductions**

### ***Election of Executive Officers***

1. To become a candidate for an office, an active curriculum student must be nominated by the Executive Committee or an officer's candidacy form must be submitted to the Advisor's office no later than the last Monday of the month of March of the spring semester.
2. The Executive Officers shall be elected through a general election to be held during the spring semester in the month of April.
3. Newly elected officers shall be inducted into office during the Spring Fling.
4. Officers are elected for one (1) academic year.
5. The President shall not be a graduate of MCC or any other higher education institution.

### ***Election Procedures***

1. The candidate's names shall be posted on the SGA bulletin board and the College's website two weeks prior to the date of the election.
2. No one shall assist or advise the voters in filling out the ballot except member of the Election Committee, who may only explain the rules of the election.
3. The candidate for each office who receives a majority of the votes cast shall be declared the winner of the election.
4. In the event of a numerical tie for any office, a "run-off" election will be held.
5. After 15 business days have expired, which is the period of time for challenging election results, ballots will be destroyed.

### ***Voting***

1. Any student who pays the student activity fee shall be entitled to vote in any student body election.
2. Voting shall be by secret (Australian) ballot, through a ballot box, BlackBoard, the College's website, or an administratively approved electronic survey.
3. The ballots are counted in the SGA office by the Election Committee Chair in the presence of the Advisor.
4. No one other than the Committee Chair, Executive Vice President, and SGA Advisor may be present at the counting of the ballots, and a written tally will be recorded.
5. The Advisor will notify all candidates of the final tally. The results will then be posted on the SGA bulletin boards and the College's website.

### ***Senate elections and/or appointments***

1. Senators may be appointed upon review for the next academic calendar.
2. Senators shall be appointed early in the fall semester by the academic program director or the club advisor.
3. Club/organization representatives shall be elected/appointed as soon as a club/organization becomes active.
4. The Advisor shall verify that all Senators who have been appointed to the Senate are eligible for the position on the Senate.

### ***Induction of Officers and Senate Members***

1. Newly-elected officers shall be inducted into office during the Spring Fling.
2. Senate Members shall be inducted the next meeting after the appointment.

### **Appointment and Impeachment**

Appointment to an office for two or more semesters is considered a full term.

### ***Executive Officer Terms***

1. No executive officer shall serve as an officer for more than two terms, with the exception of the President, who shall not serve for more than one term.
2. The term for each executive officer shall begin the first day of the summer semester and end at midnight the day of Spring graduation the following academic year.
3. The President shall be entering his or her second year of college.
4. The President shall not be a graduate of MCC or any other higher education institution.

### ***Senator Terms***

1. A Senator's term will be for one (1) academic year.
2. No Senator may serve in the Senate for more than two (2) terms.

### ***Election Committee Terms***

The Election Committee's functions begin each spring semester in accordance with constitutional requirements.

### ***Removal and Impeachment***

1. The Executive Vice President and President of MCC (College Administration) may, at any time, remove an Officer for the following reasons:
  - A. Failure to maintain GPA.
  - B. Failure to maintain appropriate minimum enrollment credit hours.
  - C. Incidents of gross derelict of duty, violation(s) of the Student Code of Conduct, or documented offenses that Administration deems unacceptable conduct of an SGA Officer.
  - D. Any situation that occurs that is considered inexcusable and unredeemable, then an immediate letter of dismissal will be sent, and the Officer will not have the option to resign.
2. The Senate may call for an impeachment of any Officer by a simple majority vote.
3. Grounds for impeachment are, but not limited to academic probation, suspension, dismissal, negligence, dereliction of duty, and other infractions deemed inappropriate by any member of the General Assembly.
4. The impeachment process shall be:
  - A. Charges are brought forth to the Advisor.
  - B. The Advisor in conjunction with the College Administration, shall conduct a hearing with the student in question. The purpose of the hearing will be to discuss the actions of the student and allow the student to provide context for their actions. Written documentation that states the specific reason for concern will be presented to the student. After the hearing, a call for vote will be presented to the Senate and one of the following will happen:

- C. If the violation is ruled unredeemable, by simple majority vote of the Senate members present and approved by the SGA Advisor, the Officer will be given the option to resign. If the Officer resigns, they may not appeal.
- D. If Senate members cannot unanimously agree to dismiss, or majority vote dismissal is not warranted at the time of the meeting, the student will be provided an action plan as described below, in subsection E.
- E. Action Plans:
  - 1) Will be developed with an SGA advisor within five (5) school days of the dismissal hearing.
  - 2) The action plan will remain confidential between the advisor and student, except when sharing is needed to meet action plan goals or required by law or administration.
  - 3) No member of the Executive Board, or those present at the dismissal hearing, may share items on the action plan and/or discussions leading to the development of the action plan with others; unless such discussion(s) relate to meeting the action plan goals, administrative proceedings, student code of conduct investigations, or with written permission from the student.
  - 4) The plan will be specific measurable, attainable, realistic, and time-bound (SMART).
  - 5) If the SGA Advisor determines that the action plan has not been met during the agreed upon timeframe, a meeting with the Executive Board (if appropriate), and/or the SGA Advisor and College Administration must discuss the member in questions' dismissal from office. If it is determined that the member in question is to be dismissed from office, a letter of dismissal will then be sent to the member. The letter will explain the decision to remove the member from office. The letter must also state that if the officer chooses to resign, a letter of resignation must be sent within one (1) school day to the SGA Advisor.
  - 6) An appeal of dismissal from office must be submitted in writing within five (5) school days to the Executive Vice President of MCC; who will determine whether a re-consideration is in order.

## **Meetings, Quorums, Parliamentary Procedure, Record Keeping, and Minutes**

### ***Meetings***

#### Legislative Body Meetings (General Assembly)

The purpose of the Legislative Body (General Assembly) meetings is to discuss and vote on official business.

- 1. The SGA will have seven (7) general assembly meeting per academic year (fall and spring semesters).
- 2. General assemblies shall be open to all students, faculty, and staff.
- 3. If an Executive Officer is unable to attend any of these meetings, notice must be given to the Advisor prior to the meeting.

#### Executive Committee Meetings

- 1. The Executive Committee shall meet at least once a month, but only when a majority of members are present, and the Advisor is in attendance.

2. The purpose of the Executive Committee is to set agendas and discuss sensitive matters.

### **Special Meetings**

Special "Call" meetings will be held at the request of three (3) General Assembly members with a forty-eight (48) hour notice with the purpose stated.

### **Quorum**

1. The quorum necessary for the Executive Committee to conduct business is two-thirds of currently seated officers.
2. The quorum necessary for the Finance Committee, when voting for funds requests, is two-thirds of the currently seated members.
3. For all other meetings, the quorum necessary to conduct business is a majority fifty-one (51%) percent of the number of students present at a duly called meeting.

### **Parliamentary Procedure**

The SGA shall adhere to the current edition of *Robert's Rules of Order* for all parliamentary procedures.

### **Record Keeping**

1. The Secretary shall be the Recording Secretary to the General Assembly and Executive Committee.
2. Committee chairs shall appoint a Recording Secretary prior to the first committee meeting.

### **Minutes**

1. The Recording Secretary for the General Assembly, the Executive Committee, standing, and ad hoc committees shall maintain and record the minutes of meetings.
2. Minutes from each meeting shall be approved at the next General Assembly or committee meeting.
3. Approval will require a majority vote of the members present.
4. The President/Committee Chair and the Recording Secretary shall sign the Official Minutes.
5. Signed and original minutes shall be retained in the Official Minutes Book.
6. Copies of official minutes shall be submitted to the President, Advisor, the Executive Vice President, and the President of the College.

### **Formation of New Clubs and Organizations**

1. Students are encouraged to establish new clubs/organizations and/or chapters of national organizations that work in harmony with the mission of MCC.
2. Membership of new clubs/organizations/chapters shall consist of curriculum students only.
3. To charter a group as a new clubs/organizations/chapters, the following must be filed with the SGA Advisor:

- A. Names and signatures of a minimum of ten (10) currently enrolled curriculum students.
- B. Name of Advisor.
- C. A constitution or written statement which includes the following:
  - 1) Name of club/organization/chapter,
  - 2) Purpose of club/organization/chapter, the Officers, and the Officer's duties.
- 4. The Executive Vice President shall present the proposed new club/organization/chapter request to the Board of Trustees for approval.
- 5. All clubs/organizations/chapters become official immediately upon the approval by the Board of Trustees.
- 6. All clubs/organizations/chapters must submit their calendar of events to the Secretary.
- 7. All clubs/organizations/chapters must announce their meetings and activities through any approved means of communication.
- 8. MCC Administration reserves the right to disband any clubs/organizations/chapters found guilty of violating any MCC, local, state, or federal policies, procedures, and/or laws.

#### **Compensation and Reimbursement**

SGA Members shall receive no compensation for their services, but shall receive per diem reimbursement, according to the regulations adopted by the State Board of Community Colleges, while exercising their official duties.

*(Approved by the Martin Community College Board of Trustees (date goes here))*