



ABSENCES FOR RELIGIOUS OBSERVANCES FORM

Students who wish to use the excused absence must complete and submit a Request for Absence for Religious Observance Form before the census date of each class. Students shall be allowed to make up any test or other work missed due to an excused absence for religious observance. This does not supersede the college-wide attendance policy as outlined in the college catalog or syllabus but does provide a reasonable accommodation for the make-up of missed coursework for such absences.

LAST NAME	FIRST NAME	MIDDLE	STUDENT IDENTIFICATION NUMBER
ADDRESS	CITY	ST	ZIP
PHONE NUMBER			
CURRICULUM		TERM <input type="checkbox"/> FALL <input type="checkbox"/> SPRING <input type="checkbox"/> SUMMER Yr. _____	
DATE OF PROPOSED ABSENCE:		RELIGIOUS OBSERVANCE	

COURSE PREFIX	COURSE NUMBER	SECTION NUMBER	COURSE TITLE	INSTRUCTOR'S SIGNATURE

Student's Signature _____ Date _____



INSTRUCTORS SHOULD MAKE A COPY OF THIS FORM FOR THEIR RECORDS, ONCE THE STUDENT'S SIGNATURE HAS BEEN RECORDED.
PLEASE RETURN THIS FORM TO THE REGISTRAR'S OFFICE.