



Martin Community College

Office of Human Resource

1161 Kehukee Park Road
Williamston, NC 27892
personnel@martincc.edu
www.martincc.edu/jobs

An Equal Opportunity Employer

Martin Community College does not discriminate on the basis of race, color, religion, national origin, sex, age or disability. It is the College's intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

Position Vacancy Announcement: Instructor, Nurse Aide I (Part-Time)

Position:	Instructor, Nurse Aide I (Part-Time)
Job Summary:	Under supervision of the Healthcare Program Coordinator, the Nursing Assistant I (NAI) Instructor provides classroom, lab, and clinical instruction to Nurse Aide I students within the structured training guidelines mandated by the North Carolina Division of Health Services Regulations (DHSR) Nurse Aide Registry.
Qualifications:	Required: <ul style="list-style-type: none">• Associate or Bachelor degree in Nursing from an accredited institution• Current NC RN License• At least two (2) years of RN experience Preferred: <ul style="list-style-type: none">• Experience in Geriatric or Long-Term Care• Experience teaching online with Moodle
Essential Job Functions:	<ul style="list-style-type: none">• Coordinate and supervise students in the clinical setting to ensure safe, correct and competent resident care and handling within the clinical agency guidelines• Assist the Coordinator with gathering, maintaining, and updating student record information as required by state and federal regulatory bodies• Assist the Coordinator with ensuring all students remain in compliance and produce documentation required by the clinical agency's training agreement (identification, immunization, emergency training)• Record student attendance at every class meeting and track hours missed, submit to Coordinator monthly; assign make-up work and track hours on Student Absence Form• Maintain test security, record grades according to syllabus guidelines, enforce attendance rules• Administer a mock state exam to students upon course completion
Anticipated Hiring Range:	\$18.59 - \$25.27; based on education and experience
Additional Information:	Courses may be taught both in Williamston, NC and Windsor, NC campuses; Daytime Availability Needed
Benefits:	NONE
FLSA Status:	Non-Exempt (Hourly)
Application Deadline:	Start Date: TBD Applications accepted: Until filled

SUBMISSION OF APPLICATION:

Applicants interested in applying for the above position should submit:

- Completed and signed Martin Community College application (www.martincc.edu/jobs)
- Copy of college transcripts (originals will be required if offer of employment is extended)
- Resume and cover letter (not accepted in lieu of application)

Application materials may be submitted via email to: humanresources@martincc.edu with position title in the subject line OR mailed to: Martin Community College, Attn: Office of Human Resources 1161 Kehukee Park Road Williamston, NC 27892